

MINUTES

UTAH UBCC EDUCATION ADVISORY COMMITTEE MEETING September 16, 2008

**Room 475, Fourth Floor – 1:00 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 1:22 p.m.

ADJOURNED: 1:53 p.m.

Bureau Manager:

Dan S. Jones

Board Secretary:

Allyson Robinson

Division Director:

F. David Stanley (joined meeting in progress)

Associate Director:

Ross Ford

Board Members Present:

Richard Butz, Chairperson
Mike Blackham
Paul James
Jeffrey Pedersen
Renee McDonough
Stephen G. Handy, Commission Liaison

Board Members Absent:

Paul Bauer (excused)
Bill D. Bell (excused)
Tasman Biesinger (absent)
Licensing Board Liaison, vacancy

Guests:

Mike Kerner, Utah Chapter IAEI

OATH OF OFFICE:

The administration of Oath of Office for Tasman Biesinger will be deferred until next month's meeting, as he was absent.

TOPICS FOR DISCUSSION

MINUTES:

A motion to approve the minutes from July 15th, 2008 was made by Paul James. It was seconded by Mike Blackham. It motion passed unanimously. A motion to approve the minutes from the August 19, 2008 meeting, with a change to include the conditional approval of the Bonneville Chapter ICC's funding request upon receipt of their Summary and Analysis of Training Costs page of their application. The motion was made by Renee McDonough. It was seconded by Jeff Pedersen. It passed unanimously.

BUDGET REPORT:

The budget report was presented and reviewed by the Committee. It was noted that the figures shown are for 87% of the collections for this quarter.

FUNDING APPLICATION PRESENTATION FOR FY 2008- 2009:

Utah Chapter IAEI

Eight funding application requests were presented on behalf of the Southern Utah Chapter IAEI by Mike Kerner. The requests are for eight classes for a total of \$22,840. The events are scheduled for October 8, 2008, November 11-12, 2008, December 10, 2008, January 13-14, 2009, February 11, 2009, and April 8, 2009. A motion to approve was made with the recommendation to review advertising, printing, and postage expenditure in the future by Mike Blackham. It was seconded by Paul James. It passed unanimously.

Utah Electrical JATC

Seven funding application requests for a total of \$13,400 were reviewed. The events are scheduled for October 4, 2008, October 7th and 9th, 2008, October 25, 2008, November 1, 2008, November 8, 2008, November 22, 2008, and November 23, 2008. These applications were reviewed in conjunction with the additional applications to be approved by the committee from the August 16, 2008 meeting. The additional applications to be approved were for four events scheduled for August 23, 2008, September 12, 2008, September 13, 2008, and September 16th and 18th, 2008 with a total of \$6,450. A motion to approve all eleven, with the recommendation to advise the Utah Electrical JATC to ensure consistency in submitting the costs of course details on their applications. The motion was made by Paul James. It was seconded by Mike Blackham. It passed unanimously.

Bonneville Chapter ICC

One funding application request was reviewed. The request is for \$24,000 for three days of classes in November. A motion was made for approval upon the receipt of the Summary and Analysis of Training costs page from their application by Renee McDonough. It was seconded by Mike Blackham. It passed unanimously.

Southern Utah Home Builders Association

One funding application request from Southern Utah Home Builders Association for September 19, 2008 for \$4,230 was reviewed. A motion to approve was made by Renee McDonough. It was seconded by Jeff Pedersen. It passed unanimously.

NEXT MEETING:

The next Committee meeting has been scheduled for Tuesday, November 18, 2008, at 1:00 p.m. in room 475 (on the fourth floor) of the Heber M. Wells Building, Salt Lake City, Utah.

ADJOURN:

Adjourned at 1:53 p.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

10/21/2008

(ss) Richard Butz

Date Approved

Richard Butz

Chairperson, UBCC Education Advisory Committee

10/21/2008

(ss) Dan S. Jones

Date Approved

Dan S. Jones

Bureau Manager, Division of Occupational and Professional
Licensing